

## RECRUITMENT INFORMATION

Thank you for your interest in joining our team. Please find below important information regarding our application process.

### Application Process:

To apply for the position, please complete the appropriate application form found on our website and submit it electronically using the submit application tab or via email to [hr.futamura@futamuragroup.com](mailto:hr.futamura@futamuragroup.com) (please send in word format). Ensure that all sections of the application are complete. If a section does not apply to you, please state "N/A." Please note that CVs will not be viewed as part of the shortlisting selection process.

### Application Details:

We are seeking candidates who are enthusiastic about joining Futamura. Please provide as much detail as possible in your application and include examples to demonstrate the key skills and attributes highlighted in our job advert for the role.

If you wish to apply for more than one position or shift, please ensure you complete applications for both positions so that you are able to clearly detail how you meet the specific criteria required for each role.

### Shortlisting Process:

Shortlisting will be conducted 'blind' to ensure a fair and consistent process. This means that any personal information will not be disclosed to the shortlisting manager. Shortlisting will take place after the closing date, and all applicants will be notified via email whether they have been successful or unsuccessful.

### Selection Process:

Successful candidates will be invited to participate in a selection process, which will involve an interview and a plant tour with a question and answer session.

### Medical and References:

If you are successful in the selection process, a medical examination will be arranged, and references will be requested from your current or most recent employer.

### Contact Information:

Should you have any queries regarding the application process, please email [hr.futamura@futamuragroup.com](mailto:hr.futamura@futamuragroup.com).

We look forward to receiving your application and wish you the best of luck in our selection process.